Analysis/repair/maintenance/calibration cannot be carried out unless this document has been completely filled out. Incomplete documents will result in delays and any costs arising from this will be included in the overall cost. Any products sent in without declaration will not be accepted and returned to the sender accordingly. The costs for the return will be invoiced. Only authorized personnel of the operating company is permitted to fill out and sign this declaration.

**One declaration each must be filled out for every assembly/machine sent in.**

|  |  |  |
| --- | --- | --- |
| **Client** | Click here to enter text. | **Reason for sending in:**[ ]  Analysis[ ]  Repair[ ]  Exchange[ ]  Factory calibration  |
| **Street** | Click here to enter text. |
| **Zip code/City** | Click here to enter text. |
| **Contact person** | Click here to enter text. | **Attribution of costs**:[ ]  Warranty[ ]  Operating company's expense |
| **Phone** | Click here to enter text. |
| **Email:** | Click here to enter text. | **Reason for return:**[ ]  Rental/Leasing[ ]  Credit[ ]  For exchange[ ]  Exchange has already taken place |
| **Client order No.** | Click here to enter text. |
| **DOPAG/HuK order No.** | Click here to enter text. |

|  |
| --- |
| **A: Information on the assembly/machine** |
| DOPAG/HuK article No.: |  |
| Type description: |  |
| Machine/serial number: |  |
| Is the article in its original packaging? | [ ]  No | [ ]  Yes  |
| Was the article installed or in use? | [ ]  **No (proceed with D)** | [ ]  **Yes (proceed with B)** |

|  |
| --- |
| **B: Condition of the assembly/machine** |
| Yes | No |  |
|[ ] [x]  Free from any operating fluids? |
|[ ] [ ]  Cleaned? |
|  | Cleaning agent used:  | Click here to enter text. |
|  | Cleaning method: | Click here to enter text. |
|[ ] [ ]  All openings sealed air-tight? |
| **Contamination (when selecting Yes for one of the following options, proceed with C)** |
| Yes | No |  |
|[ ] [ ]  Is the substance a hazardous substance? If Yes, the safety data sheet must be included in the delivery |
| Yes | No |  | Yes | No |  |
|[ ] [ ]  Toxic |[ ] [ ]  Explosive |
|[ ] [ ]  Caustic |[ ] [ ]  Radioactive |
|[ ] [ ]  Microbiological |[ ] [ ]  Other hazardous substancesClick here to enter text. |

|  |
| --- |
| **C: Information on the conveyed substances (safety data sheet must be included)** |
| Trade name of the substances: | Click here to enter text. |
| Chemical designation of the substances: | Click here to enter text. |
| Yes | No |  |
|[ ] [ ]  Are the substances harmful to health? |
|  |  | If so, in which form? | Click here to enter text. |
|[ ] [ ]  Is there a risk of dangerous products of decomposition when exposed to heat? |
|  |  | If so, which ones?  | Click here to enter text. |
|[ ] [ ]  Are any specific precautions required (e.g. clothing etc.)? |
|  |  | If so, which ones?  | Click here to enter text. |
| **Assemblies/machines which are contaminated with microbiological, explosive or radioactive substances are only accepted when there is proof that they have been properly cleaned.** |

**D: Legally binding declaration**

We hereby declare that the information provided in this declaration is true and complete and that I, as the signee, am able to confirm that this is the case. We are aware of the fact that we are liable towards the contractor for any damage which results from any incomplete or untrue information provided. We hereby undertake that we indemnify the contractor from any compensation claims of third parties resulting from any incomplete and/or untrue information provided. We are aware that we are, irrespective of this declaration, directly liable towards third parties – this in particular includes the client's employees involved in handling/repairing the product.

Date: Click here to enter text. Place: Click here to enter text.

Click here to enter text.

Name of the authorized person Signature Company stamp

(in block letters)

**This declaration must be printed out and put into the same package as the product.**